

Ricardo C. Pinzon, Jr.
43 Willow Glen Court
Stafford, Virginia 22554-8201
Home: 540-720-8603
Cell: 540-846-5110
RCPinzonJr@gmail.com

Summary of Skills

More than 25 years of experience in formal and specialized training in areas of leadership, personnel training/supervision, and educational/curriculum development. Over 11 years of experience as a subject matter expert in the development, planning, coordination, preparation, facilitation and execution of wargames and scenario driven exercises.

Objective

To bring and utilize the skills I have attained over 36 years of military and contracting experience to an organization that values seasoned professionals. In this capacity, I want to continue serving in the realm of leadership, planning and coordination.

Experience

Military and Wargaming Analyst - Decision Engineering Associates, LLC

June 2000 - Present

Currently assigned to the Marine Corps Warfighting Laboratory, Wargaming Division, Quantico, Virginia. Executes operational, administrative, and technical support for all on-site and off-site wargames and events. Coordinates the development, planning, preparation, and execution of wargames in accordance with Action Officer's game design achieved through continuous planning and organization. Utilizes detail planning to ensure all aspects of the wargame and exercise are considered and addressed. Works closely with and provides analytical and management expertise as a member of the wargaming team. Collects and compiles research materials for development of wargame player books and other publications. Performs mission and develops products in classified and unclassified environments. In addition, has performed as a Senior Wargaming Specialist for a series of wargames, seminars, and related events exploring the complex and multifaceted dimensions of homeland defense, homeland security, antiterrorism/force protection, consequence management and critical infrastructure protection. Currently hold a SECRET security clearance.

Deputy Director, Enlisted Professional Military Education and Curriculum Development Branch, Marine Corps University, Quantico, Virginia

July 1997 - August 2000

- Responsible for the management of the Enlisted Professional Military Education (EPME) program for the United States Marine Corps.
- Supervised the implementation and continuous development of the curriculum at seven leadership academies.
- Coordinated and facilitated annual senior enlisted symposiums.
- Spearheaded Front End Analysis utilizing review teams and focus groups of personnel (from different occupational specialties, educational backgrounds, staff and management personnel) to analyze and update curriculum.
- Managed and supervised the distribution and recoupment of student appropriation data.
- Utilized the Systems Approach to Training (SAT) format in the development of new curriculum.
- Assisted in the development of course critiques, surveys, and multiple choice and fill in the blank questionnaires.

Regimental Ordnance Chief, Third Marine Regiment, Kaneohe Bay, Hawaii

July 1995 - July 1997

- Supervised and managed the assignment of qualified weapons technicians to fill personnel shortfalls.
- Developed a personnel development training program to enhance the ability to maintain various types of weapons systems.
- Initiated inspection program to improve the overall readiness of weapons availability.
- Guided and counseled personnel in making appropriate career choices.

Academics Chief, Staff Noncommissioned Officers Academy, Camp Lejeune, North Carolina

September 1992 - July 1995

- Supervised and managed the implementation of professional education for over 1500 students and 19 classes annually.
- Coordinated and facilitated annual senior enlisted symposiums and training events.
- Managed and tracked the distribution student appropriation data for course attendance.
- Organized focus groups to analyze and update curriculum.
- Administered and scored examinations, calculated Grade Point Averages (GPA) and entered data into selected databases.

Education

Bachelor of Arts Degree, International Relations, American Military University
Associate of Arts Degree, Liberal Arts, Northern Virginia Community College
Sergeant Major/Master Gunnery Sergeant Symposium, Quantico, Virginia
First Sergeant/Master Sergeant Leadership Symposium, Camp Lejeune, North Carolina
Formal School Administrators Course, Jacksonville, North Carolina
Curriculum Developers Course, Jacksonville, North Carolina
Ordnance Chief's Weapons Maintenance Management Course, Aberdeen, Maryland
Drill Instructor School, Parris Island, South Carolina
Staff Noncommissioned Officer's Academy, Quantico, Virginia
Maintenance Management School, Okinawa, Japan
Basic Machinist School, United States Army Ordnance Center and School, Aberdeen, Maryland

Working Groups

- Marine Corps Marathon Special Project Officers Group - Quantico
- Critical Infrastructure Protection Working Group - Headquarters, Marine Corps
- Anti-Terrorism/Force Protection Working Group - Marine Corps Base, Quantico
- National Institute for Urban Search and Rescue Advisory Board for Domestic Response

Awards

- Meritorious Service Medal (2)
- Navy and Marine Corps Commendation Medal (2)
- Letters of appreciation from Commander, Marine Corps Base Quantico for development and facilitation of the annual Marine Corps Marathon Staff Training exercise.